

Role of the SSP during and following the screening Endoscopic procedure

Key Document code:	WAHT-KD-021	
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Approved by:	Bowel Screening Operational Meeting	
Date of Approval:	24 th April 2017	
Date of review:	11 th February 2022	

Key Amendments

Date	Amendment	Approved by
19 th June 2019	Documents extended for 6 months whilst reviewed	Emma Duggan
11 th Feb 2020	Documents extended for 6 months whilst review and approval is processed	Emma Duggan
27 th July 2020	Documents extended for 6 months during COVID-19 period	QGC/Gold Meeting
1 st March 2021	Document extended for 6 months as per Trust agreement 11/02/2021	
16 th July 2021	Documents extended for 6 months whilst review and approval is processed	Emma Duggan/ Mr Stephen Lake

Introduction

This guideline outlines the role of the SSP during and following screening endoscopic procedures.

Pre-Procedure

- Introduce yourself to the patient.
N.B. Endoscopy nurses are responsible for confirming patient ID, admitting and identifying any changes in health/medication since SSP assessment.
- Provide support, where necessary, for patient during the consent process.

Peri-Procedure

- Attend colonoscopy procedure **for data collection only - All data to be inputted live onto the BCSS.** The endoscopy nurses are responsible for the care of the patient pre-, peri- and post-procedure.
- Ensure that data collection is completed regarding endoscopic findings and therapeutic interventions.
- Check that all histology specimen(s) pots and request forms are labelled with a Bowel Cancer Screening sticker and that a Unisoft endoscopy report is attached to specimen. (Assisting endoscopy nurse responsibility)

Post-Procedure

- Inform patient of endoscopy findings and any planned follow up.

Please note that the key documents are not designed to be printed, but to be used on-line. This is to ensure that the correct and most up-to-date version is being used. If, in exceptional circumstances, you need to print a copy, please note that the information will only be valid for 24 hours and should be read in conjunction with the key document supporting information and/or Key Document intranet page, which will provide approval and review information.

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- Ensure patient has been provided with a copy of the Unisoft endoscopy report.
- Advise patient when histology results will be available.
- Ensure that relevant information leaflets are given to the patient.
- Advise the patient that they will be contacted by one of the SSPs on the next working day to discuss any post procedure queries or problems.

Next working day

- Ensure Investigation dataset is updated on the BCSS system.
- Telephone patient to discuss any post-procedures queries or problems and advise accordingly.
- Offer patient follow up (post-investigation appointment) to discuss findings / histology results.