

Referring To a Tertiary Centre

Key Document code:	WAHT-KD-021	
Key Documents Owner:	Emma Duggan/Felicity Eykyn	Bowel Cancer & Bowel Scope Screening Manager/Bowel Cancer Lead Nurse Specialist Screening Practitioner
Approved by:	Bowel Screening Operational Meeting	
Date of Approval:	24 th April 2017	
Date of review:	27 th January 2021	

Key Amendments

Date	Amendment	Approved by
19 th June 2019	Documents extended for 6 months whilst reviewed	Emma Duggan
11 th Feb 2020	Documents extended for 6 months whilst review and approval is processed	Emma Duggan
27 th July 2020	Documents extended for 6 months during COVID-19 period	QGC/Gold Meeting

Introduction

The purpose of this guideline is:

- To ensure patients requiring a referral to a tertiary centre following a procedure, and discussion at MDT (Multi-Disciplinary Team) meeting, is completed in a timely manner.

This guideline applies to Specialist Screening Practitioners (SSPs) working within the Herefordshire & Worcestershire Bowel Cancer Screening Programme.

Please note that the key documents are not designed to be printed, but to be used on-line. This is to ensure that the correct and most up-to-date version is being used. If, in exceptional circumstances, you need to print a copy, please note that the information will only be valid for 24 hours and should be read in conjunction with the key document supporting information and/or Key Document intranet page, which will provide approval and review information.

Pathway

Complex Histology,
Cancer, Histology
referred to Expert Panel



Email sent to MDT Co-ordinator (at relevant hospital site) providing the following information:

- Name, Hospital Number (or NHS number) and DOB of patient.
- Investigations to be discussed (e.g. colonoscopy / histology, radiology etc.)
- Referral details including Date of Referral (date positive FOBt clinic assessment appointment booked), Date of Appointment (including those cancelled or DNA and the attended appointment) and date of investigations (including any dates declined).
- Date MDT discussion required (or if specific date not known, investigations required to be discussed so case can be added once these are available).
- WRH Surgical rota to be completed.

- A tertiary alert form will be faxed, within 2 working days of the MDT meeting, to the treating trust if the MDT decision was to refer the patient for a diagnostic test or treatment for cancer. Referrals to a tertiary centre should be sent by day 35 to allow the tertiary centre time to arrange first treatment by day 62.
- For those cases where a decision is made in between MDT meetings the Consultant or SSP should inform the MDT Co-ordinator so that a notification can be sent.