

## Deprivation of Liberty Safeguards Trust Policy and Procedure – How to Make a DoLS Application

Approval Date – 25<sup>th</sup> August 2017

This is the most current Document and should be used until a revised version is in place – 25<sup>th</sup> August 2019

### Applying for a DOLS for your patient

If you wish to apply for a Deprivation of Liberty Safeguard [click here](#) to download the ADASS form 1 the combined standard and urgent form to complete.

For all other Local Authorities: please complete this form and send to the respective Local Authority.



Form-1-Standard-and-Urgent-Request-Fir

Upon acknowledgment from the Local Authority of your application, please forward any associated e mails to the safeguarding team at [wah-tr.SafeguardingWorcsacute@nhs.net](mailto:wah-tr.SafeguardingWorcsacute@nhs.net)

### DOLs checklist for applications

- Information for Ward Managers/Matrons when completing application and request for extension
- For Worcestershire Applications please email the DoLS Team [DoLSGCSX@worcestershire.gcsx.gov.uk](mailto:DoLSGCSX@worcestershire.gcsx.gov.uk) Tel: 01905 822624
- For patients situated in other Local Authorities please contact the following: - **we will provide this to you ASAP**

**Please raise a DATIX incident for all DoLS applications and ensure you are aware of when the 7 day urgent authorisation expires so that you can submit a request for an extension if necessary.**