

Appendix 4 – Notification Aide Memoire

Upon identification of a suspected infectious disease/causative organism or contamination:



Attending clinician (RMP) to make contact with the Proper Officer at the local HPU

- ROUTINE (By Certificate) within 3 days
- PHE West Midlands West Health Protection Team, 2nd Floor, Kidderminster Library, Market Street, Kidderminster, DY10 1AB
- **URGENT (By Telephone) within 24 hours**
- Telephone: 0344 225 3560 option 2
- Out of hours for health professionals only: 01384 679 031



Attending clinician (RMP) to make contact with the Duty Consultant Microbiologist regardless of whether the infectious disease is considered routine or urgent.

- During working hours:
 - Contactable via Microbiology Laboratory
- Out of Hours:
 - Contactable via Hospital Switchboard



Nursing Staff to make contact with the Infection Prevention Team of ANY infectious patient

- Worcestershire Royal Hospital
 - Ext 38752
- Alexandra General Hospital
 - Ext 44744

Continued communication is essential to enable prompt isolation, contact tracing and other additional preventative measures