

## **Appendix 6 Alexandra Hospital Fast Response Team Protocol**

### **The team consists of:**

Supervisor  
Team Members  
Night Team

### **Uniform**

Team Members: Blue Polo shirt with green edging and navy Trousers  
Fast Response Team Leader: Blue Polo shirt with red edging and navy trousers

### **Operational Hours: 24 hour cleaning**

The team can be contacted directly on:

**Bleep 0077**

**The Fast Response Supervisor can be contacted directly on:**

**Bleep 0070**

Alternatively contact Housekeeping Services on: **Ext 42122 or 47956**

### **Responsibilities**

- Provision of a specialist cleaning service for the cleaning of infected areas.
- Provision of additional cleaning as required i.e. theatre cleaning, floods, spillages & toilet cleaning.
- To provide a fast response service to facilitate the efficient use of beds.
- To respond directly to requests for cleans from clinical areas.
- To liaise with the bed managers, matrons and ICT to ensure correct prioritisation of cleans during times of high demand.
- To complete appropriate paperwork, obtain signatures and ensure that records are kept in the appropriate folder.

### **Procedure**

- The ward/ dept should contact the Fast Response Team on the dedicated bleep (0077)
- A member of the Fast Response Team will respond to the call within 5 minutes
- The ward/depart will inform the team of:
  - The location and room details requiring cleaning
  - Type of clean required i.e. terminal or additional cleaning
  - The type of infection
- The team member will inform the ward of an approximate time for the clean to take place.
- At times of high demand the ward and the team will be guided by the Bed Manager's Matrons and ICT in order to prioritise cleans.

### **Training**

- The supervisor is responsible for carrying out the training of all team members on all shifts.

- The supervisor will retrain all staff on an annual basis or more frequently if there is a need.
- The team will have infection control update training twice yearly.

### **Communication**

- The supervisor will hold monthly meetings to ensure team members are updated on issues relating to the fast response service.
- The Fast Response Supervisor will meet weekly with the Housekeeping Manager.